

I'm a content designer with 10+ years experience in UX writing, programming, design and teaching. I use clear language and empathy to create warm, usable products for *humans*.

## Senior Content Designer

1PASSWORD · NOVEMBER 2019–PRESENT

- Owned content design for multiple top-priority features for consumers and B2B audiences, balancing business goals with user needs, security and privacy.
- Worked closely with product designers, engineers and user researchers to build UX flows that meet our goals while prioritising user's needs.
- Designed a migration flow that successfully converted 40% of users who'd held out on an important upgrade by working closely with the marketing team to negotiate a new approach to speak to those users.
- Wrote an app for our content design team to track tasks from GitLab in Airtable, making it easier for everyone to track work, collaborate and show our value.
- Participated regularly in team and department-wide design crits and helped share content design team updates and news to company channels.
- Mentored junior members on my team, guiding and coaching them as they grow in their career.

## Author & Editor

BUILD YOUR OMNIFOCUS WORKFLOW · 2018–2019

Wrote a *user's* user guide to OmniFocus. Developed outline for contents and flow of information. I established a style guide and used it to edit myself and co-author. Designed book's layout and set the typography.

## Head Teacher, English

TSU MIRAI GAKUEN · 2016–2019

Created the English curriculum and teaching standards for children aged 2–9. Adapted and created bespoke materials to best suit the needs of the pupils and to fit lessons.

## Instructor & Teacher Trainer

SEIHA NETWORK · 2011–2016

Wrote and delivered lessons for children aged 2–13 years. Created and implemented instructor evaluation scheme. Mentored and trained new and existing instructors. Planned and conducted training workshops.

## Oral Communication Tutor & Lab Coordinator

OHIO UNIVERSITY · 2009–2011

Instructed non-native English speakers in oral communication, public speaking and pronunciation. Managed tutor rota and evaluations. Rated SPEAK examinations and assisted in administering them.

## Bachelor of Science, Computer Information Systems

DeVry University · Awarded 2007